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### PRIVACY POLICY

### **Privacy Notice**

Thank you for visiting the GlobalCorps website. Your privacy and security are very important to us. Please be aware that GlobalCorps does not collect personal information when you visit our website, unless you choose to provide that information by subscribing to the email notification service or creating an applicant profile and submitting application materials.

We would like to make you aware of a law that provides to you with certain rights concerning your personal information. This is described in the Privacy Act of 1974 (as amended by 5 U.S.C. 552a) governing Federal Records. This law concerns any information held in a Privacy Act System of Records (SOR) that can be retrieved by a personal identifier such as name, social security number, or other identifying number or symbol. An individual is entitled to access to his or her records and to request correction of these records if applicable. The Privacy Act prohibits disclosure of these records without the written consent of the individual(s) to whom the records pertain unless one of the twelve disclosure exceptions enumerated in the Act applies. The actual Privacy Act System of Records (SOR) Act can be found at http://www.justice.gov/opcl/privstat.htm.

# Information You Provide to GlobalCorps

You may choose to provide your contact information to GlobalCorps in order to receive information such as our listserv announcements or to create an applicant profile.

GlobalCorps will only use your personal information for the purpose for which it was provided, such as to respond to your message, application or to provide subscriptions you have chosen.

A link will be provided at the bottom of each email notification to listserv subscribers with instructions on how to unsubscribe. When you voluntarily submit information, it constitutes your consent to the use of the information for the purpose stated. When you submit your application materials, you are indicating your voluntary consent to the use of the information you submit, for the stated purpose.



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#### For More Information

If you have any questions or comments about the information presented here, please contact our GlobalCorps staff at the address or phone number listed above or <u>e-mail us</u>.

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